

Overview and Scrutiny Scoping Paper 2009/10

Subject of the Review	Safeguarding Practices within Client Transport
Chairman	tbc
Review members, including co-optees	tbc
Officer contact	Angela Macpherson 01296 382876
Purpose of the Review (Reasons for undertaking the review, including where the ideas have come from)	To examine the issues of safeguarding within Client Transport (Home to School, Adult Social Care and Special Educational Needs Transport), which has been outsourced to Amey plc.
Anticipated outcome(s)	To promote areas of safeguarding good practice which currently exist in the transport of vulnerable children and adults To highlight any gaps in the systems and identify areas which may need further consideration
What is the potential impact of the review on <ul style="list-style-type: none"> • Residents • Equality issues, e.g. access to services, vulnerable groups • Health inequalities • Adding value to the organisation • Partners 	<ul style="list-style-type: none"> • Reassurance that effective systems are in place in the safeguarding of vulnerable children and adults • Sharing of best practice across the organisation and with partners
Link to Council Corporate Plan priority	<ul style="list-style-type: none"> • Work with families to help them to reach their potential • Help to improve the lives of vulnerable and disadvantaged people
Consideration of Local Area Agreement targets	tbc
Key Issues for the review to address	Management of safeguarding processes, including <ul style="list-style-type: none"> • Handling sensitive data, including how is information held, how is it cascaded, who is it passed to, measures in place for monitoring; • CRB checks • Management of subcontracting including risk assessment • Training of drivers in behaviour management; • Level of consultation with schools (SEN and mainstream SEN units) prior to any new transport arrangements being put in place;
Methodology	Select committee- style session – single session of questions, answers and discussion
Press & Publicity	Press releases before and after review Completed review placed on public website

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Key background papers	tbc
Use of demographics/ needs data	tbc
Written evidence to be provided by:	Service users
Oral evidence to be provided by:	Clients, Amey PLC, Client Manager,
Potential partners	-
Resources required	Officer time
Timetable	Select committee session to take place in early December
Reporting mechanism	Report to Cabinet in January 2010

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